

September 29, 2022

BSE Limited

Department of Corporate Relationship
1st Floor, New Trade Ring, Rotunda Building
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai- 400001
Scrip Code: 524742

National Stock Exchange of India Ltd.,

Department of Corporate Services
Exchange Plaza, 5th Floor,
C-1, Block G, Bandra Kurla Complex,
Bandra (E), Mumbai – 400 051
Scrip Code: CAPLIPOINT.

Dear Sir/Madam,

Sub: Proceedings of the Thirty First Annual General Meeting of the company held on Thursday, September 29, 2022.

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith the brief proceedings of the 31st Annual General Meeting of the Company held on Thursday, September 29, 2022 at 10:00 a.m. (IST), through Video Conferencing/Other Audio Visual Means.

The details of the consolidated voting results of both the remote e-voting and the facility extended for e-voting during the AGM on all the resolutions will be forwarded separately, in the format prescribed under Regulation 44 (3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

This is for your kind information and records.

Thanking You,

Sincerely yours,
For **Caplin Point Laboratories Limited**

Venkatram G
General Counsel & Company Secretary

Summary of the proceedings of the 31st Annual General Meeting

The 31st Annual General Meeting (AGM) of the Members of Caplin Point Laboratories Limited (“The Company”) was held on Thursday, September 29, 2022 at 10.00 A.M through Audio Visual Means as per the guidelines issued by the Ministry of Corporate Affairs (MCA) through various Circulars and applicable provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”).

Mr CC Paarthipan, the Chairman of the company took the Chair and invited Mr. G Venkatram, General Counsel & Company Secretary to start the proceedings. Thereafter, Mr. G Venkatram, welcomed the shareholders to the 31st AGM and introduced the Directors, Key Managerial Personnel and other invitees who were present. He also informed about the availability of the requisite registers, certificates and disclosures are available for inspection by the members which they may inspect after following the procedure mentioned in the notice of the AGM. He further explained that since the meeting was held completely through online mode, appointment of proxies was not allowed. Chairmen/ Chairpersons of the Audit Committee, Nomination & Remuneration Committee and the Stakeholders Relationship Committee were all present to answer specific queries of the members relating to their respective subject matters.

Mr CC Paarthipan, then confirmed the presence of requisite quorum to start the proceedings and welcomed the shareholders and panelists to the AGM. Chairman began his speech by introducing Dr R Nagendran and Mr S Deenadayalan, two new Independent Directors who are to be inducted into the Board. Thereafter he delivered his speech on the Performance of the Company and other highlights/developments during FY 2021-22 and the way forward. After the same, he invited Dr. Sridhar Ganesan, Managing Director to make a presentation on the performance of the company. Dr. Sridhar Ganesan made a presentation on the performance.

After the presentations, the Chairman invited the General Counsel & Company Secretary to complete other statutory formalities and introduce the members who have registered as speakers. Thereafter, the General Counsel & Company Secretary informed the members that the Statutory Audit Report and Secretarial Audit Report were free from qualification and thus in terms of provisions of Section 145 of the Companies Act, 2013 the same can be taken as read.

The General Counsel & Company Secretary explained briefly about the e-voting procedures and informed that the members who were present at the AGM and had not cast their votes were provided an opportunity to cast their votes electronically during the meeting and up to 15 minutes after the conclusion of the meeting. Then, he informed that four members had registered as speaker shareholders, out of which only one shareholders had joined the meeting. The queries of the said shareholder was addressed appropriately.

The Chairman invited Dr. Sridhar Ganesan, Managing Director to conclude the meeting, Accordingly Dr. Sridhar Ganesan informed the members that the results of remote e-voting /e-voting at the AGM will be consolidated and announced within 2 working days to the Stock Exchanges and posted on the website of the company. He thanked all the stakeholders and declared the meeting as closed. The meeting concluded at 11:03 hrs.

The following items of business, as per the Notice of 31st AGM were subject to voting through electronic means (Remote e-Voting between September 26, 2022 and September 28, 2022 and e-Voting on AGM day):

Sl. No	Subject matter of Resolution	Type of Resolution
Ordinary business		
1.	Adoption of Financial Statements	Ordinary
2.	Declaration of Final Dividend and Ratification of Interim Dividend	Ordinary
3.	Appointment of Dr. Sridhar Ganesan as a Director liable to retire by rotation	Ordinary
4.	Re-appointment of M/s. CNGSN & Associates LLP as the Statutory Auditors of the Company	Ordinary
Special Business		
5.	Approval of Material Related Party Transaction(s) with NuevosEticos Neo Ethicals S.A – Guatemala	Ordinary
6.	Approval of Material Related Party Transaction(s) with Caplin Steriles Limited	Ordinary
7.	Approval for providing loans and guarantees under Section 185 of the Companies Act, 2013	Special
8.	To consider and approve the Re-appointment of Dr Sridhar Ganesan as the Managing Director of the Company	Ordinary
9.	To consider and approve the Appointment of Dr R. Nagendran as an Independent Director of the Company	Special
10.	To consider and approve the Appointment of Mr. S. Deenadayalan as an Independent Director of the Company	Special