

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - **Caplin Point Laboratories Limited**
2. Quarter ending - **30-Jun-2022**

**i. Composition Of Board Of Director**

<b>Name of the Director</b>	<b>DIN</b>	<b>Category (Chairperson /Executive /Non-Executive/ Independent/ Nominee)</b>	<b>Initial Date of Appointment</b>	<b>No. of Directorship in listed entities including this listed entity</b>	<b>No of Independent Directorship in listed entities including this listed entity</b>	<b>No of memberships in Audit/ Stakeholder Committee(s) including this listed entity</b>	<b>No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity</b>	<b>Members hip in Committees of the Company</b>
C C Paarhipan	01218784	C & NED	01-Oct-1993	1	0	0	0	
Sridhar Ganesan	06819026	ED	12-Feb-2014	1	0	1	0	AC,RC
D P Mishra	02032818	NED	31-Jan-2008	1	0	1	0	SC,NRC
V Thirumalai	03015619	ID	24-Jul-1994	1	1	2	1	AC,SC,NRC
K C John	01067374	ID	25-Aug-2014	1	1	2	2	AC,NRC
R Viswanathan	07173713	ID	12-May-2015	1	1	0	0	
D Sathyanarayanan	07650566	ID	09-Nov-2016	1	1	2	0	AC,SC,RC
C K Gariyali	08711546	ID	04-Mar-2020	1	1	1	0	

Company Remarks	
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	No

## ii. Composition of Committees

### a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	K C John	ID	Chairperson	05-Feb-2020	
2	D Sathyanarayanan	ID	Member	06-Feb-2017	
3	V Thirumalai	ID	Member	12-May-2021	
4	Sridhar Ganesan	ED	Member	12-May-2015	

Company Remarks	
Whether Permanent chairperson appointed	Yes

### b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	V Thirumalai	ID	Chairperson	27-Dec-2008	
2	D P Mishra	NED	Member	31-Aug-2008	
3	D Sathyanarayanan	ID	Member	12-May-2021	

Company Remarks	
Whether Permanent chairperson appointed	Yes

### c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	D Sathyanarayanan	ID	Chairperson	30-Mar-2019	
2	Sridhar Ganesan	ED	Member	30-Mar-2019	
3	D Muralidharan	Member	Member	12-May-2021	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**d. Nomination and Remuneration Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	V Thirumalai	ID	Chairperson	27-Dec-2008	
2	K C John	ID	Member	05-Feb-2016	
3	D P Mishra	NED	Member	12-May-2021	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**iii. Meeting of Board of Directors**

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
03-Feb-2022	12-May-2022	Yes	8	5

Company Remarks	
Maximum gap between any two consecutive (in number of days)	97

**iv. Meeting of Committees**

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	03-Feb-2022		Yes		
Audit Committee		12-May-2022	Yes	4	3
Nomination &	03-Feb-2022		Yes		

Remuneration Committee					
Nomination & Remuneration Committee		12-May-2022	Yes	3	3
Stakeholders Relationship Committee	03-Feb-2022		Yes		
Stakeholders Relationship Committee		12-May-2022	Yes	3	2

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	97

v. **Related Party Transactions**

<b>Subject</b>	<b>Compliance status (Yes/No/NA)</b>	<b>Remark</b>
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Yes	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	<b>Details of Material Related Party Transaction for the period April to June 2022: Name of the Related Party: Nuevos Eticos NeoEthicals S.A. - Guatemala Nature of Related party relationship: Related to Ultimate parent Company Nature of Transactions: Sale of goods Value of Transaction: Rs. 3094.88 Lakhs Shareholders Approval was taken on September 28, 2021 at the 30th Annual General Meeting of the Company.</b>
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**VI. Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
b. Any comments/observations/advice of Board of Directors may be mentioned here:

**Name** : **Venkatram G**  
**Designation** : **Compliance Officer**